



**BOARD OF HEALTH**

**Notice of Meeting**

Meeting will be held at:  
9:30 a.m. Friday, September 27, 2024  
Wexford County Health Department  
521 Cobb St., Cadillac, MI 49601

**AGENDA**

- A. Call to Order** (*Richard Schmidt, Chair*)
- B. Roll Call**
- C. Review and Approval of the Agenda**
- D. Review and Approval of the Board of Health Meeting Minutes - August 23, 2024**..... 1
- E. Public Comment**
- F. Committee Reports**
  - 1. Executive Committee (*Richard Schmidt*)
  - 2. Finance Committee (*Bryan Kolk*)
    - a. Finance Report.....6
    - b. Approve Accounts Payable and Payroll (*Action Item*)
    - c. FY24 Final Budget Approval (*Action Item*)
    - d. FY25 Budget Approval (*Action Item*)
  - 3. Personnel Committee (*Bob Baldwin*)
    - a. Public Act 152 Proposal (*Action Item*)
    - b. Health Insurance Renewal Proposal (*Action Item*)
    - c. Dental, Vision, and FLEX Card Renewal (*Action Item*)
    - d. Proposed Salary Adjustment (*Action Item*)
  - 4. Legislative Committee (*Nick Krieger*)
- G. Board of Health Presentation**
  - Community Health Worker Collaboration with Kalkaska Memorial Health Center - Sally Mellema, Community Connections Supervisor
- H. Administration Reports**
  - 1. Medical Director (*Dr. Jennifer Morse, MD*) - TB Program
  - 2. Deputy Health Officer (*Sarah Oleniczak*)
  - 3. Health Officer (*Kevin Hughes*)..... 14
- I. Other Business**
- J. Next Board of Health Meeting**
  - October 25, 2024 at 9:30 a.m.
- K. Adjournment**

**BOARD OF HEALTH**

**Notice of Meeting**

Meeting will be held at:  
9:30 a.m. Friday, August 23, 2024  
Wexford County Health Department  
521 Cobb St., Cadillac, MI 49601

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**Meeting Minutes**

**A. Call to Order** (*Richard Schmidt, Chair*)

Meeting was called to order by Richard Schmidt, Chair at 9:30 a.m.

**B. Roll Call**

**Members Present:** Robert Baldwin, James Sweet, Kristine Raymond, Richard Schmidt, Jeff Dontz, Rob Bacon, Nick Krieger, Tom O'Neil, Roger Ouwinga, Bryan Kolk, Jim Maike, Paul Erickson, Robert Walker, Julie Theobald, and Gary Taylor

**Members Absent:** Shawn Kraycs, Phil Lewis, Dawn Fuller, Star Hughston

**Members Excused:** N/A

**Staff Present:** Kevin Hughes, Dr. Jennifer Morse, Sarah Oleniczak, Megan Kujawa, Max Bjorkman, Christy Rivette, Katy Bies,

**Guests:** N/A

**C. Review and Approval of the Agenda**

Motion by Jim Maike, seconded by Ray Steinke to approve the meeting Agenda. Motion Carried.

**D. Review and Approval of the Board of Health Meeting Minutes - July 26, 2024**

Motion by Ray Steinke, seconded by Ron Bacon to approve the July 26, 2024, meeting minutes. Motion Carried.

**E. Public Comment**

N/A

**F. Committee Reports**

1. Executive Committee (*Richard Schmidt*)

Richard Schmidt, Committee Chair, deferred to Kevin Hughes. Kevin stated that a meeting will most likely be taking place in November.

2. Finance Committee (Bryan Kolk)

Bryan Kolk, Committee Chair, mentioned that on Monday, August 19, 2024, the Finance Committee held a meeting, and the proposed Fiscal Year 2025 budget was presented and the MERS 2023 Actuarial Report was discussed.

a. Finance Report -

Christine Lopez presented the finance report for July 30, 2024. Cash balance is \$14.15million, total assets and liabilities \$17.38 million, with an increase in fund balance of \$405,992.79. YTD total revenue \$23.412 million and YTD expenses of \$23 million. The current cash balance of August 15, 2024, is \$14.07 million. Accounts Payable and Payroll totaled \$2,328,557.99. The proposed Fiscal Year 2025 budget was reviewed, and copies were distributed.

b. Approve Accounts Payable and Payroll (*Action Item*)

Motion by Bryan Kolk, seconded by Ron Bacon to approve the accounts payable and payroll in the amount of \$2,328,557.99.

**Roll Call**

Robert Baldwin	Yes	James Sweet	Yes
Kristine Raymond	Yes	Richard Schmidt	Yes
Jeff Dontz	Yes	Ron Bacon	Yes
Nick Krieger	Yes	Tom O’Neil	Yes
Roger Ouwinga	Yes	Bryan Kolk	Yes
Jim Maike	Yes	Paul Erickson	Yes
Robert Walker	Yes	Julie Theobald	Yes
Gary Taylor	Yes		

Motion Carried.

c. Additional MERS Payment

Motion by Jim Maike, seconded by Ray Steinke to approve additional payment of \$500,000 to MERS in September.

**Roll Call**

Robert Baldwin	Yes	James Sweet	Yes
Kristine Raymond	Yes	Richard Schmidt	Yes
Jeff Dontz	Yes	Ron Bacon	Yes
Nick Krieger	Yes	Tom O’Neil	Yes
Roger Ouwinga	Yes	Bryan Kolk	Yes
Jim Maike	Yes	Paul Erickson	Yes
Robert Walker	Yes	Julie Theobald	Yes
Gary Taylor	Yes		

Motion Carried.

3. Personnel Committee (Bob Baldwin)

Robert Baldwin, Committee Chair, deferred to Kevin Hughes. Kevin stated that there will be a meeting on September 20th at 10am in Cadillac. Kevin mentioned the exempt to non-exempt rules, paid sick time rules, and minimum wage is still being reviewed, doesn't believe that DHD #10 will be affected. DOJ released the final rule on ADA medical equipment compliance still reviewing on the impact it will have on DHD #10. Initial report on Health Insurance renewal rates show a decreased of 1.4%.

4. Legislative Committee (Nick Krieger)

Nick Krieger, Committee Chair, did not have any updates and deferred to Kevin Hughes. Kevin mentioned that he sent Robert Walker and Nick Krieger copies of version 7 of the bills for the State sanitary code. It is anticipated that there will be two additional versions of the bills coming out. Senator Singh is taking the lead on this from Senator Skagg office and looking at holding a stakeholder meeting. The State will have three years to put rules in place and inspections will start within five years, eight years total. Target septic systems which are twenty years old and older, within 300ft of surface water, and no permit on record those systems will be inspected. Reinspection after that would be every 8yrs, still pushing for 10 years. There is nothing in the bills on the cost. Approached by Seth Phillips, Drain Commissioner in Kalkaska County, is looking at EPA grant to find funding to get data on existing systems and get those in a digital system. Kevin asked the Board if they are interested in inviting the State Legislators to the December Board of Health meeting, and the request was supported.

## **G. Board of Health Presentation**

MiThrive – Erin Barrett from the Regional Planning staff presented on MiThrive. Which is a program to create a CHNA and CHIP through the Community Health Innovation Regions of Northern Michigan. It is a collaboration of local health departments, health systems, and community-based organizations across the 31 counties of Northern Lower Michigan to increase data accessibility. MiThrive is important to and will shape shared health priorities for collaborative community health improvements. This data helps with:

- A team of epidemiologists that come from different organizations across this region and work together to develop robust data collection and analysis plans for the region.
- Many partners need to complete a CHA whether that be for accreditation requirements or IRS requirements for non-profit health systems. This creates opportunities for us to work together.
- A regional approach allows the ability to pool and maximize resources which strengthens the impact and outcomes of this work.
- Produces high quality county level data. Often times in rural communities, we face a shared challenge of limited data being available because our communities are small. MiThrive fills this gap through primary data collection efforts.
- Collecting data the same way across 31 counties allows the identification of local and regional patterns.
- Helps align and coordinate efforts across shared priorities.

Currently in a new three-year cycle. Soft launching the MiThrive Data platform and looking for feedback on the platform. Funding collaborative between health systems and public health for accreditation requirement. Received an LEO Network Grant of \$50,000 towards the project. The projected timeline for this is finished collecting the new primary data at the beginning of October, combining it with the existing data at the end of October and by December should be integrated and available.

## H. Division Reports

1. Community Health Division Report (Christy Rivette)

Christy Rivette, Community Health Director, reported that the Community Health Worker and Community Connections 3<sup>rd</sup> quarter turnaround time reduced for making contact from referrals went from 16 days to 9 days this was due to filling some vacancies and believes that it will continue to improve. Christy discussed the oral health assessment and sealant programs. Christy highlighted the REACH program and provided a copy of the brochure.

2. Environmental Health Division Report (Max Bjorkman)

Max Bjorkman, Environmental Health Director, mentioned that the numbers for 3<sup>rd</sup> quarter are as expected and normal. Next quarterly report will show the numbers for the surface water sampling rise which is very time-consuming process. Recent concerns that staff have been tackling include dealing with cease and desist orders with illegal body art studios.

3. School Wellness (Kay Bies)

Katy Bies, School Health Director, stated that school-based health systems are currently in 17 schools. Cadillac High School underwent major renovations and there is a brand-new clinic that they were able to move into last week. Len Marrow, Superintendent of Manton Consolidated Schools was awarded the “Apple Award” on June 25, for his continued support and involvement in providing healthcare access for students. School Health Division is offering CPR and AED classes for the public across the 10-county jurisdiction and flyers were provided. Discussion on mental health programs in schools took place.

## I. Administration Reports

1. Medical Director (Dr. Jennifer Morse, MD)

Dr. Jennifer Morse, Medical Director, provided a report on Dengue Fever, It is mostly seen in those who travel to Southern Florida and parts of Texas. She wanted to make those aware as the increase in incidents have been happening. Mosquitos carrying this like urban areas and can survive on very little water. Recommendation for prevention is knowing about the area that you are traveling to, eliminating/reducing where mosquitos might breed. Dr. Morse made recommendations on protecting yourself from mosquito bites while outdoors, and prior to traveling to review general health tips and specific health concerns for your destination on the CDC website. Any illness after traveling, let your provider know.

Motion by Jim Maike, seconded by Rob Bacon to approve Dr. Morse recommendation. Motion Carried.

2. Deputy Health Officer (Sarah Oleniczak)

Sarah Oleniczak, Deputy Health Officer, stated that MiThrive covered her report.

3. Health Officer (Kevin Hughes)

Kevin Hughes, Health Officer, stated that there was a bird with confirmed West Nile Virus in Kalkaska County. There has been an increase in pertussis cases. Battling an algae bloom at Hardy Dam in Newaygo and Bass Lake in Mason County. PFAS, update they continue to sample homes and provide bottled water. The notice that Timberly Village was unfit for human habitation was rescinded. Kevin discussed the recent court filings in Brooks Township in Newaygo County regarding the authorization of the green cemetery. DHD #10 did their due diligence. The potential

changes that will be coming through State legislation was discussed. Work continues for enhancing and improving office space. Such as the expansion of the WIC space in Big Rapids, new workstations, proposed construction of structure to park the mobile unit under in Cadillac, and technology updates. Funding is being provided by the CDC Infrastructure. Kevin stated that the USDA awarded DHD #10 WIC with the Breastfeeding Award of Excellence. Lastly, Dr. Morse was published in the New England Journal of Medicine for article written regarding H5N1 virus found in a dairy farmer worker

**J. Other Business**

None.

**K. Next Board of Health Meeting**

- September 27, 2024 at 9:30 a.m.

**L. Adjournment**

Motion by Ron Bacon, supported by Ray Steinke to adjourn the meeting, Richard Schmidt adjourned the meeting at 11:10 a.m.

District Health Department #10  
Balance Sheet  
August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

**F.2.a**

Assets

Current Assets

Cash	13,674,104.31
Due From State	1,192,663.54
Due From Others	<u>698,935.68</u>
Total Current Assets	15,565,703.53

Other Assets

Inventory	276,050.00
Prepaid Expense	<u>409,073.66</u>
Total Other Assets	<u>685,123.66</u>
Total Assets	<u><u>16,250,827.19</u></u>

Liabilities

Current Liabilities

Accounts Payable	706,925.02
Payroll Taxes/Deductions Due	43,407.91
Accrued Wages	<u>769,520.55</u>
Total Current Liabilities	1,519,853.48

Other Liabilities

Deferred Revenue	<u>5,735,971.80</u>
Total Other Liabilities	<u>5,735,971.80</u>
Total Liabilities	<u>7,255,825.28</u>

Fund Balance

Fund Balance	8,891,494.72
Increase(Decrease) in Fund Balance	<u>103,507.19</u>
Total Fund Balance	<u>8,995,001.91</u>

Liabilities and Fund Balance	<u><u>16,250,827.19</u></u>
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District Health Department #10  
Statement of Revenues and Expenditures  
As of August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
<b>Revenues</b>					
State & Federal Funding					
Administration					
Agency	0.00	0.00	716,670.00	716,670.00	(100.00) %
CHIR SDoH Community Info Exchange	14,878.00	73,514.00	19,431.00	(54,083.00)	278.33 %
CJS Alliance	1,165.00	14,540.00	23,466.00	8,926.00	(38.03) %
Cross Jurisdictional Sharing Admin	2,100.00	14,557.00	44,530.00	29,973.00	(67.30) %
ELPHS - Admin	0.00	225,000.00	0.00	(225,000.00)	100.00 %
Emergency Preparedness	13,816.00	158,492.00	176,876.00	18,384.00	(10.39) %
Medicaid Outreach	23,879.00	220,494.00	292,007.00	71,513.00	(24.49) %
North Central Network Collaboration	0.00	0.00	34,044.00	34,044.00	(100.00) %
Public Health Workforce	0.00	116,290.00	110,000.00	(6,290.00)	5.71 %
SDoH Accelerator Grant	0.00	41,056.00	41,056.00	0.00	0.00 %
Stigma Campaign - Newaygo County	0.00	0.00	6,698.00	6,698.00	(100.00) %
Strengthening Public Health Workforce	76,057.00	143,556.00	176,000.00	32,444.00	(18.43) %
Substance Use Stigma Assessment SSAR	0.00	108,945.55	108,945.00	(0.55)	0.00 %
<b>Total Administration</b>	<b>131,895.00</b>	<b>1,116,444.55</b>	<b>1,749,723.00</b>	<b>633,278.45</b>	<b>(36.19) %</b>
Clinical					
COVID Immunizations	0.00	281,371.00	281,371.00	0.00	0.00 %
Communicable Disease	0.00	281,331.00	281,331.00	0.00	0.00 %
ELC Contact Tracing and Wraparound	89,105.00	619,612.00	704,286.00	84,674.00	(12.02) %
Family Planning	0.00	414,508.00	414,508.00	0.00	0.00 %
Imms Vaccine Quality Assurance VQA	0.00	54,660.00	54,660.00	0.00	0.00 %
Immunization Site Visits VFC/INE	0.00	23,275.00	15,000.00	(8,275.00)	55.16 %
Immunizations	205,418.00	434,694.70	528,807.00	94,112.30	(17.79) %
Immunizations Action Plan - IAP	10,484.00	112,635.00	113,694.00	1,059.00	(0.93) %
STI Clinics	0.00	125,000.00	125,000.00	0.00	0.00 %
<b>Total Clinical</b>	<b>305,007.00</b>	<b>2,347,086.70</b>	<b>2,518,657.00</b>	<b>171,570.30</b>	<b>(6.81) %</b>
Community Health					
Breast Cervical Cancer Control Program	4,541.00	78,094.00	78,402.00	308.00	(0.39) %
CCL Community Connections	0.00	419,231.00	333,306.00	(85,925.00)	25.77 %
Dental Sealants	953.00	25,959.00	29,000.00	3,041.00	(10.48) %
HIV Prevention	16,349.00	42,619.00	45,000.00	2,381.00	(5.29) %
Harm Reduction Support	28,695.00	142,284.00	160,000.00	17,716.00	(11.07) %
Kindergarten Oral Health Assessment	12,987.00	91,773.00	98,308.00	6,535.00	(6.64) %
Live Well Reach Grant	39,964.00	284,753.00	719,008.00	434,255.00	(60.39) %
Tobacco Grant	1,191.00	40,000.00	40,000.00	0.00	0.00 %
Wisewoman Coordination	0.00	26,875.00	26,875.00	0.00	0.00 %
<b>Total Community Health</b>	<b>104,680.00</b>	<b>1,151,588.00</b>	<b>1,529,899.00</b>	<b>378,311.00</b>	<b>(24.72) %</b>
Environmental Health					
Beach Monitoring	0.00	9,160.06	20,000.00	10,839.94	(54.19) %
Beach Monitoring - Inland Lakes	0.00	6,796.80	10,788.00	3,991.20	(36.99) %
Campgrounds	0.00	7,978.00	23,600.00	15,622.00	(66.19) %
Drinking Water	36,083.00	450,600.00	935,342.00	484,742.00	(51.82) %
Food Service	0.00	464,237.00	464,237.00	0.00	0.00 %
Long Term Groundwater Monitoring	0.00	816.00	7,700.00	6,884.00	(89.40) %
Non Community Water	60,083.00	652,477.00	798,197.00	145,720.00	(18.25) %
On-Site Sewage - Land Application	0.00	1,840.00	12,200.00	10,360.00	(84.91) %
On-Site Sewage - Septic Systems	(77,989.00)	598,959.00	873,959.00	275,000.00	(31.46) %



District Health Department #10  
Statement of Revenues and Expenditures  
As of August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
PFAS Eagle Ottawa Farm	0.00	147.00	1,476.00	1,329.00	(90.04) %
PFAS Grayling Water Recovery	5,576.00	70,035.00	118,925.00	48,890.00	(41.10) %
PFAS Kalkaska	0.00	2,018.00	3,451.00	1,433.00	(41.52) %
PFAS Ludington WWTP	0.00	106.00	1,476.00	1,370.00	(92.81) %
PFAS Rothbury	0.00	630.00	37,661.00	37,031.00	(98.32) %
PFAS Wexford Missaukee CTC	0.00	1,214.00	40,619.00	39,405.00	(97.01) %
Pools & Spas	0.00	5,562.00	18,110.00	12,548.00	(69.28) %
<b>Total Environmental Health</b>	<b>23,753.00</b>	<b>2,272,575.86</b>	<b>3,367,741.00</b>	<b>1,095,165.14</b>	<b>(32.51) %</b>
<b>Home Visiting</b>					
CSHCS Care Coordination Case Manager	0.00	74,565.02	125,000.00	50,434.98	(40.34) %
CSHCS Vaccine Initiative	0.00	11,447.00	11,447.00	0.00	0.00 %
Children's Special Health Care Services	0.00	300,638.00	340,956.00	40,318.00	(11.82) %
HFA FFPSA	13,000.00	123,381.00	130,000.00	6,619.00	(5.09) %
Healthy Families America Grand Traverse	10,589.00	200,142.00	200,142.00	0.00	0.00 %
Hearing	0.00	76,808.00	76,808.00	0.00	0.00 %
Lead Home Visiting	0.00	1,552.18	3,000.00	1,447.82	(48.26) %
MCH Women	55,998.00	183,560.00	183,560.00	0.00	0.00 %
MI Home Visiting IRE (HFA)	42,944.00	569,651.00	569,651.00	0.00	0.00 %
Regional Perinatal Care System	86,278.00	660,046.00	1,280,021.00	619,975.00	(48.43) %
Vision	0.00	76,808.00	76,808.00	0.00	0.00 %
<b>Total Home Visiting</b>	<b>208,809.00</b>	<b>2,278,598.20</b>	<b>2,997,393.00</b>	<b>718,794.80</b>	<b>(23.98) %</b>
<b>School Health</b>					
Brethren High School Mental Health Grant	12,699.00	125,409.00	140,000.00	14,591.00	(10.42) %
Chipp Hills Capital Improvement	6,228.00	6,228.00	0.00	(6,228.00)	100.00 %
Chippewa Hills Clinical AHC	11,498.00	275,000.00	275,000.00	0.00	0.00 %
Hart High School Mental Health Grant	12,330.00	135,036.00	140,000.00	4,964.00	(3.54) %
Lake City Clinical AHC	0.00	180,000.00	180,000.00	0.00	0.00 %
Lake City WC Capital Improvement	4,234.00	4,234.00	0.00	(4,234.00)	100.00 %
Ludington Schools Mental Health Grant	15,632.00	131,176.00	140,000.00	8,824.00	(6.30) %
MI Safer Schools HRA	90,153.00	883,284.00	1,162,000.00	278,716.00	(23.98) %
Manton Mesick SWP Capital Improvement	3,000.00	3,000.00	0.00	(3,000.00)	100.00 %
Mason County Eastern AHC	103.00	180,000.00	180,000.00	0.00	0.00 %
McBain Capital Improvement	9,250.00	9,250.00	0.00	(9,250.00)	100.00 %
Pentwater Schools Mental Health Grant	11,524.00	111,722.00	140,000.00	28,278.00	(20.19) %
SAHC Capital Improvement	8,751.00	8,751.00	0.00	(8,751.00)	100.00 %
School Wellness - Manton	95,340.00	117,947.00	0.00	(117,947.00)	100.00 %
School Wellness - McBain	0.00	200,000.00	200,000.00	0.00	0.00 %
VWC Capital Improvement	3,739.00	3,739.00	0.00	(3,739.00)	100.00 %
WAWC Capital Improvement	20,267.00	20,267.00	0.00	(20,267.00)	100.00 %
<b>Total School Health</b>	<b>304,748.00</b>	<b>2,395,043.00</b>	<b>2,557,000.00</b>	<b>161,957.00</b>	<b>(6.33) %</b>
<b>WIC</b>					
Lead Testing	0.00	10,000.00	10,000.00	0.00	0.00 %
Prosperity Grant/CLPP	0.00	40,000.00	40,000.00	0.00	0.00 %
WIC Migrant	9,444.00	94,900.00	98,000.00	3,100.00	(3.16) %
WIC Peer Counselor	0.00	297,969.00	297,969.00	0.00	0.00 %
WIC Resident	0.00	1,570,745.00	1,570,745.00	0.00	0.00 %
<b>Total WIC</b>	<b>9,444.00</b>	<b>2,013,614.00</b>	<b>2,016,714.00</b>	<b>3,100.00</b>	<b>(0.15) %</b>
<b>Total State &amp; Federal Funding</b>	<b>1,088,336.00</b>	<b>13,574,950.31</b>	<b>16,737,127.00</b>	<b>3,162,176.69</b>	<b>(18.89) %</b>

District Health Department #10  
Statement of Revenues and Expenditures  
As of August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
<b>Other Funding</b>					
<b>Administration</b>					
Agency	0.00	0.00	68,127.00	68,127.00	(100.00) %
CHA Needs Assessment	0.00	0.00	40,000.00	40,000.00	(100.00) %
CHIR SDoH Community Info Exchange	0.00	0.00	115,000.00	115,000.00	(100.00) %
Employee Wellness Program	0.00	5,000.00	5,000.00	0.00	0.00 %
Finance	12,179.00	53,876.00	113,000.00	59,124.00	(52.32) %
Media and Marketing	0.00	4,100.00	4,000.00	(100.00)	2.50 %
MCDC	13,410.00	150,091.18	160,920.00	10,828.82	(6.72) %
Michigan Center for Rural Health	0.00	0.00	3,009.00	3,009.00	(100.00) %
North Central Network Collaboration	0.00	2,530.87	2,531.00	0.13	0.00 %
Rotary Charities LC	24,031.00	76,250.00	75,000.00	(1,250.00)	1.66 %
Stigma Campaign - Newaygo County	919.00	11,741.00	15,000.00	3,259.00	(21.72) %
<b>Total Administration</b>	<b>50,539.00</b>	<b>303,589.05</b>	<b>601,587.00</b>	<b>297,997.95</b>	<b>(49.54) %</b>
<b>Clinical</b>					
CD Billing Counties	0.00	1,649.32	3,000.00	1,350.68	(45.02) %
Communicable Disease	0.00	425.00	0.00	(425.00)	100.00 %
Immunizations	0.00	0.00	200,000.00	200,000.00	(100.00) %
<b>Total Clinical</b>	<b>0.00</b>	<b>2,074.32</b>	<b>203,000.00</b>	<b>200,925.68</b>	<b>(98.97) %</b>
<b>Community Health</b>					
ARPA Missaukee - NMRE	460.00	1,739.00	2,294.00	555.00	(24.19) %
ARPA Wexford - NMRE	1,345.00	3,485.00	5,089.00	1,604.00	(31.51) %
CCL Community Connections	31,381.00	31,381.00	31,381.00	0.00	0.00 %
CDC National Diabetes Prevention Program	0.00	56,000.00	56,000.00	0.00	0.00 %
COVID Health Disparities - Rural Health	0.00	104,162.00	111,711.00	7,549.00	(6.75) %
COVID Prevention Missaukee	823.00	7,605.00	8,342.00	737.00	(8.83) %
COVID Prevention Wexford	589.00	18,126.00	17,389.00	(737.00)	4.23 %
Coalition Capacity Building Lake	0.00	28,731.00	30,047.00	1,316.00	(4.37) %
Coalition Capacity Building Manistee	0.00	17,150.00	31,866.00	14,716.00	(46.18) %
Coalition Capacity Building Mason	0.00	25,868.00	28,100.00	2,232.00	(7.94) %
Community Health	0.00	9,507.00	11,500.00	1,993.00	(17.33) %
Dental Outreach	0.00	144.55	0.00	(144.55)	100.00 %
Deterra Disposal & Medication Lock Box	0.00	9,000.00	9,000.00	0.00	0.00 %
Gambling Disorder Prevention Project	1,611.00	25,976.00	32,000.00	6,024.00	(18.82) %
Good Housing Good Health Grant	8,777.00	140,699.00	140,699.00	0.00	0.00 %
Headway Coalition	(11,256.00)	94,419.00	125,000.00	30,581.00	(24.46) %
Interconnected MH System-Mason	7,940.00	145,069.00	156,722.00	11,653.00	(7.43) %
Kalkaska Memorial Health Center CHW	0.00	46,598.60	102,459.00	55,860.40	(54.51) %
LRE ARPA Prevention	(695.00)	14,071.00	14,766.00	695.00	(4.70) %
Mesick School based CHW Grant	0.00	0.00	53,000.00	53,000.00	(100.00) %
Oceana LEADS DFC	5,053.00	114,508.00	116,702.00	2,194.00	(1.88) %
Opioid Settlement Wexford	0.00	747.00	0.00	(747.00)	100.00 %
Prevention Grant Missaukee	0.00	15,643.00	15,051.00	(592.00)	3.93 %
Prevention Grant Wexford	0.00	35,544.00	36,136.00	592.00	(1.63) %
Prevention Lake	0.00	15,565.00	16,875.00	1,310.00	(7.76) %
Prevention Mason	14,084.00	55,493.00	58,057.00	2,564.00	(4.41) %
Prevention Newaygo	20,447.00	61,622.00	96,305.00	34,683.00	(36.01) %
Prevention Oceana	11,846.00	48,372.00	55,918.00	7,546.00	(13.49) %
ROCA Mentee Grant	0.00	92,599.34	112,230.00	19,630.66	(17.49) %
Snap Ed	13,664.17	73,622.83	105,000.00	31,377.17	(29.88) %

District Health Department #10  
Statement of Revenues and Expenditures  
As of August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
State Opioid Response (SOR)	6,834.00	32,481.00	37,200.00	4,719.00	(12.68) %
Sub Use COVID Supplemental	0.00	25,000.00	25,000.00	0.00	0.00 %
Tobacco Checks LSRE	0.00	1,808.00	2,500.00	692.00	(27.68) %
<b>Total Community Health</b>	<b>112,903.17</b>	<b>1,352,736.32</b>	<b>1,644,339.00</b>	<b>291,602.68</b>	<b>(17.73) %</b>
<b>Home Visiting</b>					
Agnes Taylor Fund	338.49	863.44	5,483.00	4,619.56	(84.25) %
CSHCS Thorton Fund Kalkaska	220.00	(255.11)	1,223.00	1,478.11	(120.85) %
Early On Oceana	0.00	0.00	1,355.00	1,355.00	(100.00) %
Healthy Families Manistee/Missaukee	11,577.00	228,183.00	228,183.00	0.00	0.00 %
MCH Women	0.00	700.00	0.00	(700.00)	100.00 %
Nursing Administration	0.00	5,000.00	0.00	(5,000.00)	100.00 %
<b>Total Home Visiting</b>	<b>12,135.49</b>	<b>234,491.33</b>	<b>236,244.00</b>	<b>1,752.67</b>	<b>(0.74) %</b>
<b>School Health</b>					
Brethren High School Mental Health Grant	1,666.67	18,333.34	20,000.00	1,666.66	(8.33) %
Cadillac Adolescent Health Center	16,404.00	292,370.00	313,000.00	20,630.00	(6.59) %
Chippewa Hills Clinical AHC	2,750.00	30,250.00	33,000.00	2,750.00	(8.33) %
Grayling School Mental Health	424.24	13,641.97	15,000.00	1,358.03	(9.05) %
Hart High School Mental Health Grant	1,666.67	18,333.34	20,000.00	1,666.66	(8.33) %
Lake City Clinical AHC	1,666.67	18,833.34	20,500.00	1,666.66	(8.13) %
Ludington Schools Mental Health Grant	1,666.67	18,333.34	20,000.00	1,666.66	(8.33) %
Mason County Eastern AHC	1,666.67	23,333.34	25,000.00	1,666.66	(6.66) %
Pentwater Schools Mental Health Grant	1,666.67	18,333.34	20,000.00	1,666.66	(8.33) %
School Health Team Training	(366.74)	2,823.26	0.00	(2,823.26)	100.00 %
School Wellness - Manton	2,500.00	7,500.00	0.00	(7,500.00)	100.00 %
School Wellness - McBain	2,500.00	27,500.00	30,000.00	2,500.00	(8.33) %
School Wellness - Mesick	5,310.00	24,456.00	0.00	(24,456.00)	100.00 %
School Wellness Center - Manton/Mesick	0.00	170,000.00	230,000.00	60,000.00	(26.08) %
Shelby Adolescent Health Center	26,136.00	290,905.00	308,000.00	17,095.00	(5.55) %
Viking Wellness Center - Grayling AHC	16,279.67	203,333.34	205,000.00	1,666.66	(0.81) %
<b>Total School Health</b>	<b>81,937.19</b>	<b>1,178,279.61</b>	<b>1,259,500.00</b>	<b>81,220.39</b>	<b>(6.44) %</b>
<b>WIC</b>					
AHEAD WIC Workforce Sub-Grant	0.00	7,379.40	7,379.00	(0.40)	0.00 %
WIC Peer Counselor	0.00	1,000.00	0.00	(1,000.00)	100.00 %
<b>Total WIC</b>	<b>0.00</b>	<b>8,379.40</b>	<b>7,379.00</b>	<b>(1,000.40)</b>	<b>13.55 %</b>
<b>Total Other Funding</b>	<b>257,514.85</b>	<b>3,079,550.03</b>	<b>3,952,049.00</b>	<b>872,498.97</b>	<b>(22.07) %</b>
<b>Billing Revenue</b>					
Clinical	41,050.59	1,549,086.04	2,645,500.00	1,096,413.96	(41.44) %
Community Health	9,904.54	260,241.37	384,000.00	123,758.63	(32.22) %
Home Visiting	52,484.49	517,411.00	540,000.00	22,589.00	(4.18) %
School Health	26,081.20	497,219.60	500,381.00	3,161.40	(0.63) %
WIC	3,103.33	31,063.76	19,000.00	(12,063.76)	63.49 %
<b>Total Billing Revenue</b>	<b>132,624.15</b>	<b>2,855,021.77</b>	<b>4,088,881.00</b>	<b>1,233,859.23</b>	<b>(30.17) %</b>

District Health Department #10  
Statement of Revenues and Expenditures  
As of August 31, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
Medicaid Cost Settlement	700,000.00	1,507,500.00	2,262,500.00	755,000.00	(33.37) %
Environmental Health Revenue	148,344.00	1,621,351.58	1,786,250.00	164,898.42	(9.23) %
Appropriations	107,819.10	2,868,614.73	2,974,479.00	105,864.27	(3.55) %
Other Revenue	709.87	332,617.73	187,893.00	(144,724.73)	77.02 %
<b>Total Revenues</b>	<b>2,435,347.97</b>	<b>25,839,606.15</b>	<b>31,989,179.00</b>	<b>6,149,572.85</b>	<b>(19.22) %</b>

	Current Month	YTD Actual	Budget	Total Budget Variance	Percent Budget Remaining
Expenditures					
Wages	1,071,081.64	11,997,133.44	14,152,392.00	2,155,258.56	(15.22) %
Fringes	536,412.76	5,852,604.84	6,406,138.00	553,533.16	(8.64) %
Travel	69,951.61	671,284.17	816,980.00	145,695.83	(17.83) %
Supplies	539,826.55	2,448,960.42	4,116,783.00	1,667,822.58	(40.51) %
Contractual	112,171.87	1,474,280.82	2,178,047.00	703,766.18	(32.31) %
Communications	32,275.13	364,270.49	561,661.00	197,390.51	(35.14) %
Printing/Publishing	83,304.76	202,086.33	301,547.00	99,460.67	(32.98) %
Education/Training	7,868.28	142,059.62	175,537.00	33,477.38	(19.07) %
Liability Insurance	9,365.03	107,784.92	150,256.00	42,471.08	(28.26) %
Maintenance	70,715.47	573,199.11	589,597.00	16,397.89	(2.78) %
Space	135,235.79	1,476,108.73	1,600,227.00	124,118.27	(7.75) %
Equipment	48,138.68	276,234.89	625,000.00	348,765.11	(55.80) %
Other Expenses	13,410.00	150,091.18	160,920.00	10,828.82	(6.72) %
<b>Total Expenditures</b>	<b>2,729,757.57</b>	<b>25,736,098.96</b>	<b>31,835,085.00</b>	<b>6,098,986.04</b>	<b>(19.15) %</b>
<b>Increase(Decrease) in Fund Balance</b>	<b>(294,409.60)</b>	<b>103,507.19</b>	<b>154,094.00</b>	<b>50,586.81</b>	<b>(32.82) %</b>

District Health Department #10  
Cash Flow Analysis  
September 19, 2024

Prepared by:  
Christine Lopez, MBA  
Administrative Services Director

	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Beginning Cash Balance	13,693,705	13,248,064	13,104,998	12,735,324
Receipts:				
State Funding	350,000	1,125,000	1,125,000	1,125,000
Billing Revenue	100,000	250,000	250,000	250,000
EH Fees	60,000	80,000	80,000	60,000
Appropriations	13,392	240,000	13,392	13,392
Other	<u>100,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
Total	623,392	1,995,000	1,768,392	1,748,392
Expenses:				
Wages	523,670	1,047,340	1,047,340	1,047,340
Benefits	256,474	512,947	512,947	512,947
Other	<u>288,890</u>	<u>577,779</u>	<u>577,779</u>	<u>577,779</u>
Total	1,069,033	2,138,066	2,138,066	2,138,066
 Total Cash & Investments	 <u>13,248,064</u>	 <u>13,104,998</u>	 <u>12,735,324</u>	 <u>12,345,650</u>



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### **Health Officer Report**

1. Epi Team Update: Information on current case counts, vaccination efforts, outbreaks and other CD related issues will be shared at the meeting.
2. PFAS Update: Site specific updates will be shared at the Board meeting based upon recent and ongoing developments.
3. Enforcement Actions: Updates on recent enforcement actions taken by DHD#10 will be shared at the meeting.
4. DHD#10's Role in Cemetery Approval Process Presentation: Max Bjorkman, EH Director, presented on the role of Local Public Health in the Cemetery Approval Process at a Newaygo Townships meeting on September 4th. Max also covered other Public Health areas that were of interest to those in attendance. This meeting was organized as a follow-up to the Green Cemetery issue.
5. WIC Management Evaluation: I had the opportunity to participate in the exit interview for this year's WIC Management Evaluation, they passed with 97%, missing only one indicator. They also received two pages of special recognitions. I am sure Anne will share more about this in her next Board Report.

*Respectfully submitted:*

Kevin Hughes, MA  
Health Officer